

# AFFORDABLE HOUSING COMMITTEE – MINUTES

Meeting date: Tuesday October 2, 2018 1:00pm

<b>Participating Council Members:</b>	
<b>Chair</b>	Carol Bacon
<b>Secretary</b>	Jon Hughes
<b>CPC representative</b>	Alan Chaney
<b>Member</b>	Dana Metzler
<b>Member</b>	Robert Nelson
<b>Other Participants (Town Administrator, other committees, visitors, etc.):</b>	
<b>LDS Consulting Group</b>	Lynne Sweet
<b>Habitat for Humanity</b>	Brenda Gould
<b>Selectperson</b>	Leah Basbanes

## **Meeting began at 1:00**

### **Review of Prior Minutes**

- The minutes of the last meeting were unanimously accepted.

### **Discussion**

- Brenda of Habitat for Humanity expressed interest in working with the RFP selected bidder to provide subsidized housing in a few (2 or 4?) of the 16 ownership units. Habitat would use the same plans as are used for the other duplexes, but a construction crew supplied by Habitat for Humanity. Units would permanently be deed restricted as affordable.
- Lynne to research if regulations changed regarding age restricted housing. (Is this still allowed)
- Lynne discussed her suggestions for improving the RFP in preparation for publishing.
  - o It needs to be condensed
  - o We should select a second developer in case primary choice cannot follow through
  - o RFP has 3 bid opportunities – owner occupied duplexes; apartment rentals and commercial building.
  - o RFP should include copy of MUD, purchase price of land, other exhibits
  - o We should consider having 3-bedroom units as well as 2-bedroom units
  - o We should consider adding more units above current 24 rentals and 16 owner occupied duplexes (40 total units).
- Road should be built to requirements so that it can be accepted as a town road.
  - o Robert to present preliminary road drawing to Dunstable Department of Public Works for approval
- Agreed that RFP should be re-written by Lynne to incorporate all changes.

### **Next Meeting:**

- Next meeting TBD

### **Adjournment**

- 3:00PM